

Sampling Health & Safety Measures

- CDC approved masks are required at all times during Coffee Fest Atlanta.
- Exhibitors must adhere to Levy's approved sampling sizes of 2oz. for food and 4oz. for beverages.
- Exhibitors must fill out and return the sampling authorization request on the next page to Levy.
- Exhibitors are not permitted to leave samples out on a tray or counter top. Samples must be handed directly to the attendee.
- Exhibitors are encouraged to provide individually wrapped food samples whenever possible.
- Exhibitors handing out samples must be wearing appropriate PPE. This includes gloves and CDC approved masks.
- Plexi Shields (Sneeze Guards) for booths are encouraged when sampling. These are available for purchase from Freeman or exhibitors may bring their own.
- Hand washing stations in your booth are encouraged when sampling. Please see page 3 for suggested items needed.
- We recommend exhibitors provide hand sanitizer for their booth staff and attendees to use when sampling.
- Seating will be available at the Social Distancing Café in the Exhibit Hall. Exhibitors are encouraged to use this area to eat lunch as opposed to eating lunch in their booth.
- There will be various reserved booths in each aisle to break up the crowds for sampling. Floor stickers will be provided for social distancing. Attendees are encouraged to sample in an exhibitors booth or in the provided sampling stations.

If you have any questions, please contact:
Krista Majewski, Exhibitor Services Manager
Krista.Majewski@clarionevents.com



AUTHORIZATION REQUEST

Sample Food and/or **Non-Alcoholic** Beverage Distribution

Levy Restaurant has exclusive food and beverage distribution rights within the Georgia World Congress Center Authority. Sponsoring organizations of expositions and trade shows, and/or their exhibitors, may distribute sample food and/or **Non-Alcoholic** beverage products ONLY upon written authorization.

General Conditions:

1. Items dispensed are limited to products manufactured or processed by exhibiting firms and are related to the purpose of the show.
2. All items limited to SAMPLE SIZE.
 - a. **Non-Alcoholic** Beverages limited to maximum of 4oz.
 - b. Food items limited to maximum of 2oz.
3. The firm named below acknowledges they have sole responsibility for the use, sale, servicing or other disposition of such items in compliance with all applicable laws. Accordingly, the firm agrees to indemnify and forever hold harmless Levy Restaurants and the Georgia World Congress Center Authority from all liabilities, damages, losses, costs or expenses directly or indirectly from their use, sale, serving or other disposition of such items.
4. Standard fees for handling, delivery, ice or other services required from Levy will be charged where applicable, including 21% service and 8.9% sales tax.
5. Other food and/or beverage items used as traffic promoters (i.e. coffee, sodas, bottled water, popcorn, etc.) MUST be purchased from Levy Restaurants.

Name of Event _____ Booth No. _____

Firm Name _____

Contact _____ Title _____

Telephone _____ Fax _____ E-Mail _____

City _____ State _____ Zip _____

Product(s) / reason you wish to dispense items: _____

Portion size and method of dispensing items: _____

Approved _____

General Manager
Levy Restaurants

For additional services and information, please contact Levy Restaurants.

PLEASE RETURN FORM TO LEVY RESTAURANTS AT LEAST TWO WEEKS PRIOR TO START OF SHOW TO ENSURE CONFIRMATION.

Levy Restaurants
285 International Boulevard, N.W., Atlanta, GA 30313-1591
Telephone 404-223-4500 Fax: 404-223-4511
E-mail to: FoodServicesGWCC@GWCC.com

Hand Washing Station Guidelines

We recommend exhibitors to have a hand-washing station in their booth. A hand-washing station should include a large urn of warm water with a nozzle to provide continuous flow of water, a pump soap dispenser, a roll of paper towels and a bucket to collect waste water. Hand sanitizer may be used in addition to, but not as a replacement for hand-washing.

As always, Coffee Fest will provide three compartment sinks at the back of the show floor for your ware washing needs.

