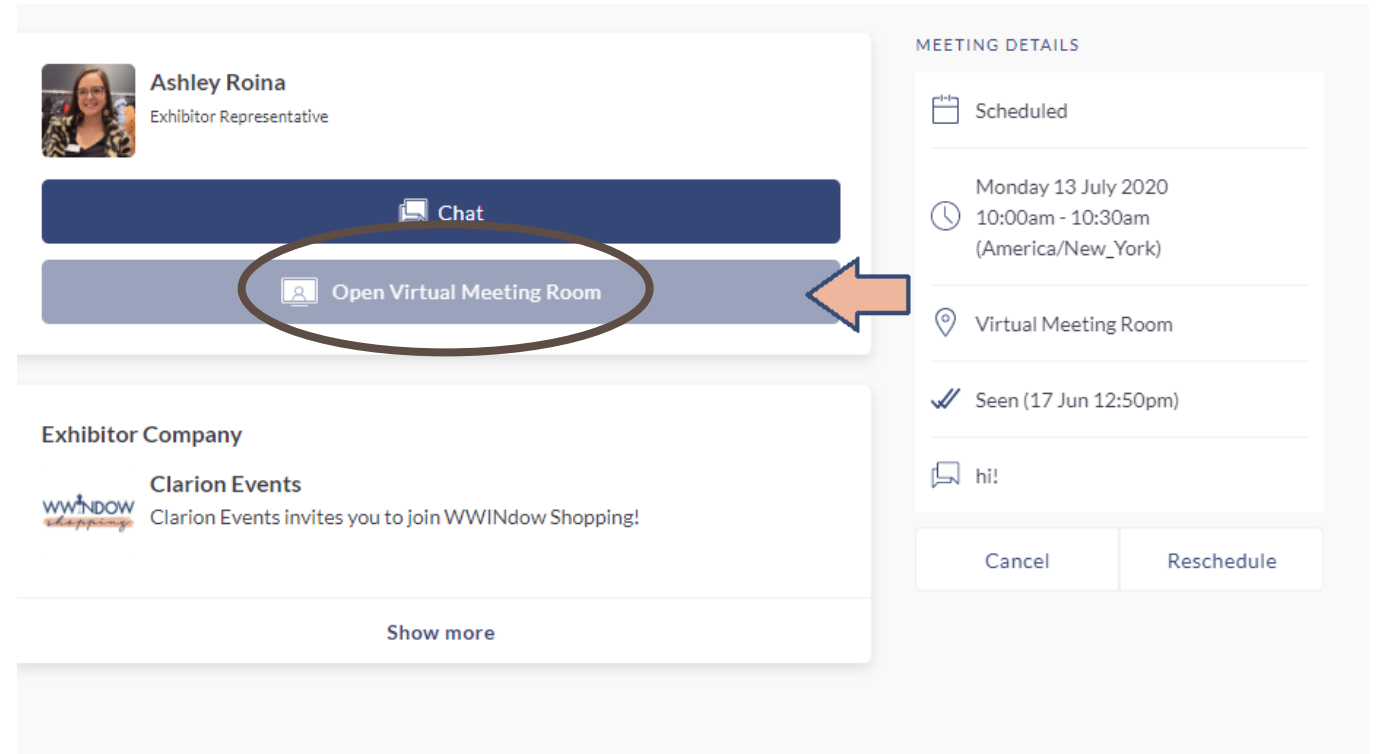


HOW DO VIRTUAL MEETINGS WORK?

Once you have a meeting scheduled:

- You will receive an email reminder 10 minutes before the meeting is set to begin with a link to join the virtual meeting room.
- You can also join directly from the platform. Under “**My Schedule**”, click the meeting details. The “**Open Virtual Meeting Room**” button will become active 5 minutes before the meeting starts.
- The virtual meeting room will open a new tab on your computer and your browser will request access to your microphone and camera.

Note: Google Chrome is the preferred browser for Grip Virtual Meetings.



The screenshot displays a user interface for a virtual meeting. On the left, a meeting card for Ashley Roina, an Exhibitor Representative, is shown. It includes a profile picture, a 'Chat' button, and a highlighted 'Open Virtual Meeting Room' button with a red arrow pointing to it. Below this is an invitation from Clarion Events to join WWINdow Shopping. On the right, a 'MEETING DETAILS' sidebar shows the meeting is scheduled for Monday, July 13, 2020, from 10:00am to 10:30am (America/New_York). It also indicates the meeting is in a 'Virtual Meeting Room', has been seen (17 Jun 12:50pm), and includes a 'hi!' message. At the bottom of the sidebar are 'Cancel' and 'Reschedule' buttons.